Advanced Diploma of Management (BSB60407)
CRICOS Code: 078037

The Course
This course reflects the role of individuals who have senior or managerial responsibilities. They may oversee the work of others or have specialised roles where they do not supervise others but provide strategic leadership.

Once the student has successfully completed this program, the job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include Area Manager, Department Manager and Regional Manager.

Course Structure
The Advanced Diploma of Management will be offered as Full-time study. It is to be delivered over 52 teaching weeks (including 12 weeks of holidays) of full time study – 20 hours per week of scheduled class time each week.

Students who withdraw early from the course will receive a statement of attainment for the units they have completed.

Mode of Study and Assessment
This program is delivered entirely at the college campus. It consists of class room based face-to-face training led by theory classes; practical sessions involving small groups and individual activities and all units are delivered as standalone units.

Participants will be advised of the assessment requirements at the beginning of each unit.

Assessment will usually commence in the session following delivery and practice. As this is a competency based program, assessment continues throughout the program until the participant either achieves competency in the assessment tasks or a further training need is identified and addressed.

The assessment process may include theory, projects and practical assessments.

Each unit has an individual assessment tool and mapping document developed, which:
- Outlines the assessment methods
- Provides instructions for the assessor
- Provides instructions for the students
- Is mapped to the unit of competency through a separate mapping document
- Ensures assessment is summative

Formative assessment is provided throughout the course in terms of practice. This is achieved through using the tasks outlined in the learners’ resources as practice. These tasks are separate to the summative assessment process that concludes each unit of competency.

Qualification Pathways
Prerequisite requirements
There are no prerequisite requirements for individual units of competency.

Pathways into the qualification
Candidates may enter the qualification through a number of entry points demonstrating potential to undertake vocational education and training at advanced diploma level, including:
- After achieving the BSB51107 Diploma of Management or other relevant qualification/s
  Or
- Providing evidence of competency in the majority of units required for the BSB51107 Diploma of Management or other relevant qualification/s
  Or
- With substantial vocational experience, in management but without formal qualification
  Or
- Complete Entry Pathway Assessment Tool Kit

After achieving the qualifications, students may undertake the relevant Bachelor degree program with advanced standing (and can transfer significant credit).
Entry Requirements (International Students)

Danford College requires the successful completion of studies equivalent to Australian Year 12 education as the minimum level of entry into our courses.

In some cases, if you do not meet the college academic entry level requirements, you may apply as a mature age student. A mature age student is considered to be over 18 years old, who has been out of full-time education for at least one year. You should also be able to provide documentary evidence of any work experience undertaken since leaving school that is related to your chosen course. Entry as a mature age student is also dependent upon having a satisfactory level of English language proficiency.

For most Advanced Diploma, Diploma and Certificate courses students are required to have a minimum IELTS (International English Language Testing Service) score of 5.5 overall (academic) with no band/sub score under 5.0. An IELTS score or equivalent no longer than two years.

<table>
<thead>
<tr>
<th>Test</th>
<th>Score</th>
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<tbody>
<tr>
<td>IELTS Academic</td>
<td>5.5 (Academic) with no band score less than 5.0</td>
</tr>
<tr>
<td>TOEFL Print based</td>
<td>530 TWE (3.5+)</td>
</tr>
<tr>
<td>TOEFL Computer based</td>
<td>197 TWE (3.5+)</td>
</tr>
<tr>
<td>TOEFL Internet based</td>
<td>71</td>
</tr>
<tr>
<td>Pearson Test of Academic English</td>
<td>46 (with no communicative skill score less than 42)</td>
</tr>
<tr>
<td>Cambridge English Advanced CAE</td>
<td>47</td>
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Circumstances where the IELTS requirement may be waived:
- Academic transcripts showing that you have successfully completed at least 51% of a course leading to a qualification from the Australian Qualifications Framework at Certificate IV level or higher as the holder of a student visa not more than 2 years before your visa application. This does not include foundation courses or one of the following:
- Senior Secondary Certificate of Education, completed in English in Australia in the last two years
- Evidence of completion certificate for a Foundation Course in Australia in the last two years.
- Evidence that you have completed at least five (5) years of study in English undertaken in one or more of the following countries: Australia – Canada - New Zealand - South Africa - the Republic of Ireland - the United Kingdom and the United States of America.

Recognition of Prior Learning

The College offers RPL/Mutual Recognition/Credit Transfer to all students to acknowledge current competencies.

RPL is based on whether the applicant's experiences and qualifications meet competencies. This learning could be in the form of informal or formal training and education, life or work experiences.

RPL COST: $450 per unit

Mutual Recognition is the automatic recognition of current units of competencies measured against the relevant training package. Credit Transfer assesses the initial course or subject that an individual is using to claim access to, or the award of credit in, a destination course.

Unit of Competency

<table>
<thead>
<tr>
<th>UNIT CODE</th>
<th>TITLE</th>
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<tbody>
<tr>
<td>BSBINN601B</td>
<td>Manage Organisational Change</td>
</tr>
<tr>
<td>BSBMGT616A</td>
<td>Develop and Implement Strategic Plans</td>
</tr>
<tr>
<td>BSBMGT605B</td>
<td>Provide Leadership Across the Organisation</td>
</tr>
<tr>
<td>BSBHRM602B</td>
<td>Manage Human Resources Strategic Planning</td>
</tr>
<tr>
<td>BSBFIM601A</td>
<td>Manage Finances</td>
</tr>
<tr>
<td>BSBMKG609A</td>
<td>Develop a Marketing Plan</td>
</tr>
<tr>
<td>BSBMGT608C</td>
<td>Manage innovation and Continuous Improvement</td>
</tr>
<tr>
<td>BSBINM601A</td>
<td>Manage Knowledge and Information</td>
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</tbody>
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Course Cost

Cost for this course is $9000 (GST not applicable) plus additional $500 material fee.
Payment plan available on request.