

Dear Student,

We have created your account on RTO Manager and CANVAS. If you previously had an account on CANVAS from a previous enrollment the password for that account has either been reset or a completely new account has been created for you.

Please use the following details to login to your account on RTO Manager and CANVAS:

UserID: DANXXXX (e.g. DAN3200, which is your student ID)

Password: **Student*123**

The links for the platforms can be found on our website and are also mentioned below:

CANVAS: <https://danford.instructure.com/>

RTO Manager: <https://danford.rtomanager.com.au/>

We have also created a unique Danford email account for you which will be necessary for checking college emails - logging into Zoom class sessions (till COVID-19 restrictions) and group messaging via MS-Teams. It will also provide you with other features and applications from the Microsoft Office 365 package for free.

Your email details will be sent to you within 48 hours from your start day, and you can access this by visiting the following webpage: <https://www.office.com/>

Thank you

Kind regards,

Danford Team